



# Stakeholder Group Meeting Notes

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<b>Subject</b>	Church Stretton neighbourhood Plan
<b>Location</b>	Mayfair Centre, Church Stretton
<b>Date/time of meeting</b>	Wednesday 18 October 2023, 8pm – 10pm.
<b>Project Attendees</b>	Sue Manns – Independent Chair Andy Munro Hilary Clayton-Smith Andrew Hall Paul Harding Carol Giblin David Wilks Alex Wilson John Holden Julie Cowley Vikky Munro Charles Jones
<b>Apologies</b>	Holly Beaumont Charlotte Prince

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<b>Item</b>	<b>Text</b>
	<b><i>These notes are to be read in conjunction with the slides (Appendix 1)</i></b>
<b>1</b>	<p><b>Introduction</b></p> <p>Andy Munro (AM) welcomed everyone to the meeting and introduced Sue Manns (SM) as the Independent Chair of the Stakeholder Group.</p>
<b>2</b>	<p><b>The Neighbourhood Plan</b></p> <p>SM shared the Terms of Reference for the group and its role in the Neighbourhood Planning Process. She emphasised the importance of a diverse group and thanked all those present for giving up their time to support the preparation of an inclusive and positive Neighbourhood Plan that would shape the future of the town.</p> <p>Following introductions by those present, SM outlined the timeline for plan preparation and the key 'take aways' from the Stakeholder Group training which had been delivered by the Technical Advisor (Dave Chetwyn). Sources of background information were shared. The important link between the Community Led Plan, the Housing Needs Survey and the Neighbourhood Plan was also explained.</p>

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Item	Text
3	<p data-bbox="341 165 836 197"><b>Community Consultation Autumn 2023</b></p> <p data-bbox="341 215 1474 336">The focus of this meeting was on the first Community Consultation on the Neighbourhood Plan. This first round was not a statutory requirement but was good practice. It is focused on enabling the community to have their say on how they would like to see the town grow and develop over the plan period and the issues that the policies should cover.</p> <p data-bbox="341 353 1490 474">Through a series of round table and wider discussions, feedback was provided on a draft leaflet which would be distributed to all households and businesses in the area, how to raise awareness of the consultation, where posters could be displayed, a website for the plan, community and professional face to face drop-in sessions and youth sessions.</p> <p data-bbox="341 492 1382 551">The outcomes of the discussions were captured on flip charts, post-it notes and through annotations on the draft leaflets. See Appendix 2.</p> <p data-bbox="341 568 1490 658">The consultation would start late November and close on 22 December. However it was important to note that this as this round of consultation was not statutory, events and discussions could continue after that date should there be a need.</p>
4	<p data-bbox="341 719 481 750"><b>Next Steps</b></p> <p data-bbox="341 768 1481 857">SM to revise the draft leaflet in line with the feedback from the group. This would then be sent to the graphic designer and an updated version shared with the Stakeholder Group for further comment. As time was of the essence, it is hoped to issue this early the following week.</p> <p data-bbox="341 875 1422 934">Work would continue on the project website, again taking into account the comments of the group.</p> <p data-bbox="341 952 1434 1041">Draft Posters would also be shared with the group. The Group would provide assistance in displaying them around the town. Assistance was also sought with regard to the provision of consultation 'response boxes' at community venues.</p> <p data-bbox="341 1059 1497 1120">Support was requested from Stakeholder Group members to help facilitate the community drop in sessions.</p> <p data-bbox="341 1137 1445 1227"><i>(Post meeting note – a separate meeting will be held with those who can provide support for these sessions which will be Tuesday 5<sup>th</sup> December , 10.00 – 12.00 and 15.30 – 19.30 at the Silvester Horne Institute).</i></p> <p data-bbox="341 1245 1439 1303">Group members agreed to use their contacts to arrange bespoke consultation sessions with local youth groups – this could take place in January if necessary .</p>
5	<p data-bbox="341 1368 759 1400"><b>Next Stakeholder Group Meeting</b></p> <p data-bbox="341 1417 1469 1476">The date of the next full Stakeholder Group meeting was agreed as <b>Wednesday 24<sup>th</sup> January. 8.00pm – 9.00pm at the Mayfair Centre.</b></p> <p data-bbox="341 1494 1477 1552">A number of smaller group meetings will be arranged in the coming weeks to guide and support the consultation process.</p> <p data-bbox="341 1570 1422 1599">A set of summary notes will be prepared and sent with the slides to members of the Forum.</p>

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